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Date:

Re-accredited with 'A++' Grade (IV cycle) & 3.79/4 CGPA by NAAC | 'College of Excellence' by UGC

Ref:

## <u>NOTICE</u>

## **REGISTRATION FOR THE CA IMPROVEMENT**

## <u>18-04-2022</u>

Undergraduate and postgraduate students whose registration number starts with 20 or less are eligible to apply for the CA improvement for the even semester courses. The registered candidate can redo the activity and write the mid-semester test(makeup test).

<u>Step 1</u>: Apply to the Controller of Examination in the given format latest by 5 pm on the 31st of April 2022.

<u>Step 2</u>: Pay the CA improvement fee of Rs 500/- per course using the QR code attached latest by 5 pm on the 31st of April 2022.

<u>Step 3</u>: Fill out the Google form using the link

https://docs.google.com/forms/d/1Z0n3N00sMbTYrQROe\_ORMHEM\_HxXbuBMI4geL\_zS H0U/edit

<u>Step 4</u>: The candidate will get a mail with the name of the Teacher and contact details of who will be in charge of the CA improvement in the second week of May.

<u>Step 5</u>: The candidate will write to the Teacher requesting the activity. The activity will be the same as that of the current batch of students. It may be a quiz or assignment. It may be online or offline as per the decision of the subject teacher. Total marks = 10

<u>Step 6</u>: The candidate will write to the Teacher requesting the makeup test syllabus, and pattern. The question paper pattern and the mode of test will be the same as that of the current batch of students. Total marks = 15

<u>Step 7</u>: The final CA will be announced for a maximum of 30.

<u>Step 8</u>: The students must apply for the supplementary examination as and when it is announced. The results will be computed with the new CA marks.

The syllabus and the QP pattern for the CA improvement will be the same as that of the current batch.

The syllabus and the QP pattern for the Semester examination will be as per the college rule.

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Controller of Examinations



APPLICATION FOR THE CA IMPROVEMENT	
(Even semester 2021-22) Note: only candidates who had scored less than 50% of the total CA marks are eligible to apply)	
Name of the Candidate	
Registration number	
Phone number	
Email ID	
The semester in which the CA marks are to be improved (Please write separate application forms for different semesters)	
The course code number(s) for which the CA marks are to be improved and the CA marks scored in each. (Please write the marks in brackets along with the code numbers)	
The course title for which the CA marks are to be improved	
Have you attached the scanned copy of all marks cards in which the original CA marks are printed?	
The transaction ID and the total amount paid for the CA improvement(Rs 500/- per course)	
I understand that it is my responsibility to follow up with the teacher in charge regarding the makeup test and the syllabus in which the test is conducted. If I miss the makeup test dates, no retest for the same will be given.	
Signature of the candidate	
Date	

